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SEC Change Board Meeting 75_2202

22 February 2023, 10:00 – 10:20

Teleconference

SECCB_75_2202 – Draft Minutes

Attendees:

Category	Change Board Members
Change Board Chair	David Kemp (DK)
Large Suppliers	David Rodger (DR)
	Emma Johnson (EJ)
	Emslie Law (EL)
	Sharon Armitage (SA)
	Alex Hurcombe (AH)
Small Suppliers	Carolyn Burns (CB)
	Gareth Evans (GE)
Network Parties	Gemma Slaney (GS)
	Stephen Charlton (SC)
	David Mitchell (DM) (<i>alternate for Andy Clasper</i>)
Other SEC Parties	Nick Winfield (NW)
	Ian Lovatt (IL)
	Patrick Caiger-Smith (PCS)
Consumers	Caroline Farquhar (CF)

Representing	Other Participants
Data Communications Company (DCC)	David Walsh (DW)
	Christopher Thompson (CT)
Ofgem	Scott McPhillimy (SMcP)

Representing	Other Participants
SECAS	Rachel Black (RB) (<i>Meeting Secretariat</i>)
	Bradley Baker (BB)
	Kev Duddy (KD)

Apologies:

No apologies were received.

1. Approval of Previous Meeting Minutes

The Meeting Secretary (RB) informed the Change Board that comments had been received on the minutes of the previous Change Board meetings held on Wednesday 25 January and Wednesday 1 February 2023. The Change Board agreed the changes and **APPROVED** the minutes as final.

2. Actions Outstanding

Action Reference	Action
71/01	The DCC to provide a view on the share of the MP162 costs each Supplier would be apportioned.
The Chair advised that this action would be left open until a view of the remaining costs are made available in June 2023. Status: Open	
74x/01	SECAS, the SSC Chair and BEIS [now DESNZ] to produce guidance for Suppliers on how to manage a Change of Supplier event involving a trial Device without CPA certification.
SECAS (MF) advised that they were awaiting feedback from the Department of Energy Security and Net Zero (DESNZ). Status: Open	

3. Change Board Votes

MP198 'Further Changes from the Review of the SMKI and DCCKI Document Set'

The Change Board was invited to perform the final vote on [MP198 'Further Changes from the Review of the SMKI and DCCKI Document Set'](#).

There were no comments and the Change Board agreed to proceed to vote. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	5	0	0	Approve

Party Category	Approve	Reject	Abstain	Conclusion
Small Suppliers	2	0	0	Approve
Network Parties	3	0	0	Approve
Other SEC Parties	3	0	0	Approve
Consumers	1	0	0	Approve
Overall conclusion:				Approve

The view of the Change Board is that MP198 will better facilitate SEC Objectives (a)¹ and (f)² for the reasons given by the Proposer in the Modification Report.

The Change Board:

- **AGREED** that this Modification Proposal should proceed to vote
- **APPROVED** the Modification Proposal under Self-Governance
- **PROVIDED** rationale for this decision against the General SEC Objectives

There will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the Change Sub-Committee (CSC). This referral period will close at **5pm on Wednesday 8 March 2023**. If no referrals are notified, the decision will be final.

MP216 'Incorporation of Category 2 Issue Resolution Proposals into the SEC – Batch 9'

The Change Board was invited to perform the final vote on [MP216 'Incorporation of Category 2 Issue Resolution Proposals into the SEC – Batch 9'](#).

There were no comments and the Change Board agreed to proceed to vote. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	5	0	0	Approve
Small Suppliers	2	0	0	Approve
Network Parties	3	0	0	Approve
Other SEC Parties	3	0	0	Approve
Consumers	1	0	0	Approve
Overall conclusion:				Approve

The view of the Change Board is that MP216 will better facilitate SEC Objectives (a) and (f) for the reasons given by the Proposer in the Modification Report.

The Change Board:

- **AGREED** that this Modification Proposal should proceed to vote

¹ Facilitate the efficient provision, installation, and operation, as well as interoperability, of Smart Metering Systems at Energy Consumers' premises within Great Britain.

² To ensure the protection of Data and the security of Data and Systems in the operation of this Code.

- **APPROVED** the Modification Proposal under Self-Governance
- **PROVIDED** rationale for this decision against the General SEC Objectives

There will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the Change Sub-Committee (CSC). This referral period will close at **5pm on Wednesday 8 March 2023**. If no referrals are notified, the decision will be final.

4. Any other business

GS noted they were stepping down from the Change Board and that this was their final meeting. The Chair thanked GS for their service on the Change Board.

There was no further business, and the Chair closed the meeting.

Next scheduled meeting date: 29 March 2023